

## Appendix

The following table summarises the categories of NMM documents whose supply is within the scope of the Museum's public task, whether they are available for re-use and the terms on which they are available.

| <b>1. Generally available for free re-use</b>  | <b>2. Re-usable at a charge</b>  | <b>3. Not available for re-use</b>  | <b>4. Outside the Public Task and the scope of the PSI Regulations</b>  |
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| <p>Documents available through the Museum's online resources.</p> <p>Terms of use are available <a href="#">here</a></p>               | <p>High Resolution Images</p> <p>Information about fees and terms of use is available <a href="#">here</a></p> | <p>Documents, not falling within columns 1 or 2, which have not been used by the RMG or third parties for a purpose other than the initial public task purpose for which they were created.</p> <p>Re-use may be approved on application to <a href="mailto:psi@rmg.co.uk">psi@rmg.co.uk</a></p>  | <p>Documents commissioned from NMM by third parties for the third parties' own purposes</p>   |
| <p>Documents available for non-commercial educational and academic purposes</p> <p>Terms of use are available <a href="#">here</a></p> | <p>Video/film clips</p> <p>Information about fees and terms of use available <a href="#">here</a></p>          | <p>Any documents where re-use would be against the public interest having regard to:</p> <p>(a) the NMM published <a href="#">policies</a>;</p> <p>(b) the safety and security of the Collection or the Museum's premises;</p> <p>(c) the safety, security and privacy of any person;</p> <p>(d) in the case of human remains held in the Collection, the principles set out in <a href="#">Guidance for the Care of Human Remains in Museums</a> (DCMS 2004); and</p> <p>(e) in the case of cultural property generally, the principles set out in <a href="#">Combating Illicit Trade: Due Diligence Guidelines for Museums, Libraries and Archives on Collecting and Borrowing Cultural Material</a> (DCMS 2005)</p> | <p>Documents in which the intellectual property does not belong to NMM, including audio and audio-visual recordings and films and other media content produced by third party film producers</p>  |
| <p>Documents expressly produced for free and unrestricted public access</p> <p>Terms of use are available <a href="#">here</a></p>     | <p>Audio recordings</p> <p>Fees and terms of use are available <a href="#">here</a></p>                        | <p>Any documents where re-use would be against the public interest having regard to:</p> <p>(a) the NMM published <a href="#">policies</a>;</p> <p>(b) the safety and security of the Collection or the Museum's premises;</p> <p>(c) the safety, security and privacy of any person;</p> <p>(d) in the case of human remains held in the Collection, the principles set out in <a href="#">Guidance for the Care of Human Remains in Museums</a> (DCMS 2004); and</p> <p>(e) in the case of cultural property generally, the principles set out in <a href="#">Combating Illicit Trade: Due Diligence Guidelines for Museums, Libraries and Archives on Collecting and Borrowing Cultural Material</a> (DCMS 2005)</p> | <p>The creation, design, fabrication, production, manufacture, distribution, publication and sale of membership, corporate hospitality, souvenirs, film, images, merchandise, food, drink, courses, events, non-book products, magazines and other publications</p> |

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| <p>Documents available to the public under the Public Records Act 1958</p> <p>Terms of use are available: <a href="#">here</a></p> | <p>Documents, other than the above, and not falling within column 3, which have been used by the RMG or third parties for a purpose other than the initial public task purpose for which they were created.</p> <p>Fees and terms of use are available on request from: <a href="mailto:images@rmg.co.uk">images@rmg.co.uk</a></p> | <p>Documents in which a third party owns any intellectual property rights</p>                            | <p>Brand licensing, design rights and NMM trade marks</p> |
|  |  | <p>Documents to which exemptions to disclose in Part II of the Freedom of Information Act 2000 apply</p> |   |
|  |  | <p>Parts of documents consisting only of logos and branding</p>  |   |